



City of Carmel / Clay Township

Permit #: \_\_\_\_\_

# RESIDENTIAL IMPROVEMENT LOCATION PERMIT APPLICATION

For Single Family, Town Home, & Two Family: New Structures, Additions, Remodels, & Accessory Structures

Original Form is three-part  
& is available at our offices

SAMPLE ONLY

<b>BUILDER OF RECORD:</b>	NAME:	PHONE:	FAX:
	STREET ADDRESS:	CITY:	STATE: ZIP:
	BUILDER'S EMAIL ADDRESS:	BEST METHOD OF CONTACT:	
<b>PROPERTY OWNER:</b>	NAME:	PHONE:	FAX:
	STREET ADDRESS:	CITY:	STATE: ZIP:
<b>LOCATION &amp; PROJECT INFO:</b>	LOT #: SUBDIVISION:	SECTION:	ZONING:
	ADDRESS OF CONSTRUCTION:		SQUARE FOOTAGE:
SEWER UTILITY PROVIDER:		WATER UTILITY PROVIDER:	ESTIMATED COST OF CONSTRUCTION: (EXCLUDING LAND VALUE)
NAME OF UTILITY EXCAVATION CONTRACTOR; PLAN COMMISSION / BZA / BPW DOCKET NUMBERS; TAC DATE(S); AND/OR COUNTY WELL AND/OR SEPTIC PERMIT #'S (IF APPLICABLE):			
FLOOD ZONE AREA DESIGNATION(S) FOR THIS PROPERTY:		TAX MAP PARCEL #:	

## TYPE OF CONSTRUCTION:

## TYPE OF IMPROVEMENT:

## PLUMBING CONTRACTOR:

- ☐ SINGLE FAMILY  
☐ TOWN HOME  
☐ TWO FAMILY  
# of units being constructed at this time: \_\_\_\_\_  
☐ RESIDENTIAL (For Additions, Remodels, Etc.)

- ☐ NEW STRUCTURE  
☐ ROOM ADDITION(S)  
☐ PORCH ADDITION(S)  
☐ DECK ADDITION(S)  
☐ REMODEL  
\_\_\_\_\_ Basement Finish only  
☐ ACCESSORY BUILDING  
☐ DETACHED GARAGE  
☐ ATTACHED GARAGE  
☐ DEMOLITION

Plumber's Indiana State License #: \_\_\_\_\_

Which plumbing codes will be applied to the construction:

- ☐ International Residential Code w/Indiana Amendments  
☐ Uniform Plumbing Code w/Indiana Amendments

## PROJECT INFORMATION:

Early Release Permit: \_\_\_\_\_ Y \_\_\_\_\_ N  
Lot Split: \_\_\_\_\_ Y \_\_\_\_\_ N

Manufactured Trusses: \_\_\_\_\_ Y \_\_\_\_\_ N  
Sump Pump: \_\_\_\_\_ Y \_\_\_\_\_ N

## FOUNDATION TYPE: (Check all that apply for the new construction area)

- ☐ CRAWLSPACE ☐ POST & \_\_\_\_\_ BEAM \_\_\_\_\_ PIER  
☐ SLAB ☐ BASEMENT (WALKOUT: \_\_\_\_\_ Y \_\_\_\_\_ N)

For Single Family and Two Family dwellings, additions, remodels, and/or accessory structures, this permit is valid only if construction commences within 180 days of the date of issuance of the building permit, and must be completed (Certificate of Occupancy issued) within 18 months of the issuance date. Class I structure permits are subject to the General Administrative Rules of the State of Indiana (See 675 IAC 12) regarding expiration time frames for beginning and completing construction.

I, the undersigned, agree that any construction, reconstruction, enlargement, relocation, or alteration of a structure, or any change in the use of land or structures requested by this application will comply with, and conform to, all applicable laws of the State of Indiana, and the "Zoning Ordinance of Carmel Indiana - 1993" (Z-289) and amendments, adopted under authority of I.C. 36-7 et seq, General Assembly of the State of Indiana, and all Acts amendatory thereto. I further certify that only kitchen, bath, and floor drains are connected to the sanitary sewer. I further certify that the construction will not be used or occupied until a *Certificate of Occupancy* has been issued by the Department of Community Services, Carmel, Indiana.

Signature of Owner or Authorized Agent

Print

Date

OFFICE USE ONLY: \*\*\*\*\*

## INSPECTIONS REQUIRED:

Upper Footing Lower Footing Under Slab  
Rough In Meter Base Final Site

Filing Fees: \_\_\_\_\_

Base Inspections: \_\_\_\_\_

Cert. of Occupancy: \_\_\_\_\_

P.R.I.F.: \_\_\_\_\_

# Charged Re-Reviews

Additional Fees

TOTAL: \_\_\_\_\_

Reviewed/Approved: Dept. of Community Services (Date)

S:Permits/Website Background/PDF Forms/ILP Residential Sample

Fee Received by:

Date